

## EVENTS & HAPPENINGS

### SDI-B Celebrated its 9<sup>TH</sup> FOUNDATION DAY

SDI-B celebrated its 9th Foundation Day on 9th May 2024 with gaiety and fervour. It was an occasion to reflect on the journey of the institute and its contribution as an enabler for skilling unemployed youth. Sh. Sanjay K Srivastava, CEO, SDI-B, while addressing the students, trainers, and staff in the reception area of

the admin block, exhorted the gathering to continue the good work to support skill india mission. He said, **"Together Let's Make SDI-B Bigger & Better"**.

Starting with just 2 skill development courses in 2016 from its pilot campus, SDI-B has come a long way in its journey of 8

years. Today, 25 varied courses with a mix of basic and advanced ones are being offered by the institute. It has thus far benefited over 7,500 including regular courses, student internships, ToT programs, corporate trainings, skill workshops, and RPL/ upskilling programs.



### 21<sup>st</sup> GC & 16<sup>th</sup> GB Meeting of SDI-B

The 21st Governing Council (GC) and 16th General Body (GB) meetings of the SDI-B Society were held on 13th May 2024, at SDI-B campus. The meetings were chaired by Ms. Rashmi Govil, Chairman of SDI-B &

Director (HR) of IOCL. Director (HR)s from HPCL, ONGC, OIL, GAIL, HPCL, and BL&CO, attended the meeting in person, while Director (HR)s from BPCL and EIL joined via video conference. From SDI-B, Shri

Sanjay Srivastava (CEO & Secretary), Shri Ranjan Bhowmick (CEO-designate), Shri Arun Pradhan (CFO & Treasurer), and Shri Rajesh Tripathy (COO) attended the meeting. From IOCL Corporate Office, Shri Subimal





Mondal ED I/c (HR) and Shri Amit Gupta, GM (Skill & OD) were present.

Chairperson SDI-B welcomed all the GC members and expressed gratitude for their continuous support. In her opening remarks, she emphasized the significant contributions of SDI-B and other SDIs in skilling unemployed



youth and preparing them for employment. Sh. Sanjay K Srivastava, CEO, SDI-B presented the agenda, activity highlights, and other key developments. Later, all members toured the campus, visited labs and workshops, and interacted with trainers.



Additionally, Ms. Rashmi Govil, Chairperson, SDI-B congratulated Sh. Sanjay K Srivastava, CEO, for his remarkable leadership and the impressive progress of SDI-B under his guidance.

### Augmented Power Supply (3 MVA) Commissioned at SDI-B

Ever since the main campus came into operation in August 2021, it has been managing its power requirement from 11 KVA power supply which was inadequate for its requirement. After pursuing with TPCODL for over 3 years to get 3 MVA power supply, the sub-station at SDI-B was charged with augmented power supply (1.6 MVA as per current load assessment) on 9th May 2024. The augmentation work involved upgradation of 13 km-long overhead lines (33 KVA) and conversion of overhead lines to underground lines where it crosses railway lines



between Argul-Kaipadar railway stations.

The facility was inaugurated by Sh. Sanjay K Srivastava, CEO, SDI-B, in the presence of the entire SDI-B



team. The successful commissioning of main electricity supply was appreciated by the Chairperson of SDI-B, who congratulated the entire SDI-B team for this achievement.

### 'Deeksha' Training Program of IOCL at SDI-B

Retail Academy, IndianOil-Mktg. Div., conducted "Deeksha" training program at SDI-B for the newly inducted officers in Retail Sales functions. The 1-week program (from 5th to 11th May'24) was attended by 35 officers. The program started with a team building energizer session on the day of arrival that was followed by detailed sessions on RO policies, development of new

guidelines, SDMS, ITPS NFR, branded fuels etc. and interaction with DO managers and state retail team. From Retail Academy, Ms. Sabitha Natarajan (CGM, RA & e-L&D) along with senior officials participated in the program.





## HANSA Training Program of IOCL at SDI-B

As part of its commitment to nurturing talent and fostering leadership excellence within the organization, IndianOil has conceptualized an Intensive Leadership Journey program named 'HANSA' (Holistic Approach for Nurturing Synergy & Agile Leadership). The program is delivered over a period of 4 months through a combination of classroom training in the campus of various knowledge partners, self-learning, action learning

projects, and the curation of an Individual Development Profile (IDP).

The 2<sup>nd</sup> edition of HANSA program was held at SDI-B from 15<sup>th</sup> to 19<sup>th</sup> May involving 38 officers of IndianOil. Subject matter experts from IndianOil gave presentations on Emerging Trends in the Oil and Gas Industry, Renewable and Sustainable Alternative Energy Sources, LNG/CNG/CBG/PNG Application and Market Dynamics, CDA Rules and Standing Orders, and Labour Laws

during the training period.

In the first session of the day, Sh. Sanjay K Srivastava, CEO, SDI-B briefly explained the genesis of SDI-B and a perspective on skilling India's youth. Ms. Beena Menon, DGM (e-L&D), WRO also took part in the training program. As part of the the training program, the officers were taken to Indian Oil's Paradeep Refinery and Bhubaneswar Terminal.



## ■ CYBER SECURITY QUIZ –MAY 2024

Great news! The last month quiz received excellent response. Congratulations to the top 3 winners of Apr 2024 Quiz: **Sagir Ahemad, Shahzada Khan & Shibani Maharana**. Detailed answers with explanations have

been uploaded in SDI-B intranet portal. Please go through and update your knowledge in this domain.

Don't miss the chance to participate in the June 2024 quiz. Submit your answers before 30th

June'24, for a chance to get an honourable mention in the next edition of SDI-B Pulse. To participate, simply scan the QR code provided.





## Soft Skills for Everyone - 15

## WRITE YOUR RESUME (It Speaks A Lot About You!)

A resume is a documentary record of your contact details, educational qualifications, skills, and employment history in a nutshell. As it establishes your details, it should be appealing and convincing.

### What does a Resume Contain?

1. Name with contact Information - Your postal address, email and mobile number
2. Objective: appears just below the contact information; It briefly describes the type of job you want and also skills that make you the best candidate for the job
3. Education - All your educational qualifications, the most recent first
4. Work Experience - the company, job title and responsibilities etc.
5. Achievements if any, Skills, Interests & Languages known - any relevant skills in terms of software and hardware and other technical skills

### Tips for writing a Resume

6. First write down all the details that you want to include in your resume
7. Select a format
8. Be simple, brief and straight
9. Do NOT lie about your qualifications and experience
10. Sometimes resumes are filtered by keywords, so see that the words associated with the job are included
11. Don't leave unexplained gaps in the timeline. (a year off etc.)
12. Do NOT COPY someone else's Resume
13. Ask your friend or a teacher to check it for spelling mistakes. Review, Revise and Edit
14. Avoid fancy fonts and colours
15. Print it on one side of sheet only. LIMIT it to ONE PAGE
16. Use A4 size paper



Scan the QR  
code to access  
a model resume



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